

SEYLAN BANK PLC
(Co.Reg.No.:PQ9)

.....

**PUBLIC / PRIVATE LIMITED LIABILITY COMPANY
SHARE INVESTMENT EXTERNAL RUPEE ACCOUNT**

Date:

ACCOUNT NO:

TO BE COMPLETED BY THE APPLICANT

COMPANY NAME :
.....
.....

TYPE OF ACCOUNT	
CURRENT	<input type="checkbox"/>
SAVINGS	<input type="checkbox"/>

REGISTERED OFFICE :
.....
.....
.....

POSTAL ADDRESS :
.....
.....
.....

TELEPHONE NUMBER :

FAX NUMBER :

E-MAIL :

TELEPHONE NUMBER (Key persons):-

Name : T'phone Office : T'phone Res :

Name : T'phone Office : T'phone Res :

A/C NO:

LIST OF DIRECTORS

DIRECTORS

Name	Resident/non-Resident NIC/Passport/Other Identity	Signature
1. _____	_____	<input type="text"/>
2. _____	_____	<input type="text"/>
3. _____	_____	<input type="text"/>
4. _____	_____	<input type="text"/>
5. _____	_____	<input type="text"/>
6. _____	_____	<input type="text"/>

Authorised Signatories As Per Resolution Dated

Name	Resident/non-Resident NIC/Passport/Other Identity	Signature
1. _____	_____	<input type="text"/>
2. _____	_____	<input type="text"/>
3. _____	_____	<input type="text"/>
4. _____	_____	<input type="text"/>

CHECKLIST FOR BANK USE

- 1. Mandate Form (signed by all Directors authorized to operate the account)
- 2. Certified copy of Certificate of incorporation (certified by a Director / Secretary of the Company)
- 3. Up-to-date certified copy of Memorandum & Articles of Association (certified by a Director / Secretary of the Company)
- 4. Certified copy of latest Form 48 issued by the Registrar of Companies (certified by a Director / Secretary of the Company)
- 5. Certificate from the Registrar of Companies that the Company is entitled to commence business (only for Public Companies.)
- 6. Duly certified true copy of the Board Resolution certifying that it is duly adopted at a duly constituted meeting of the Directors of the Company (certified by the Directors or Secretary of the Company)

The Board Resolution should include the following information:-

- (a) Authorising the Board of Directors to open an account with Seylan Bank PLC.
- (b) Operating instructions such as authorized signatory, etc.,

FCBU/Offshore (In addition to 1-6, should forward the following)

- 1. Agreement with GCEC / BOI.
- 2. Certificate of Registration with GCEC / BOI.
- 3. Certified copy of the Certificate of Incorporation (outside Sri Lanka) – (certified by a Director / Secretary of the Company) (for Offshore Co., only)

Account Opened On APPROVED

Authorised Officer Asst. Branch Manager Branch Manager

Account Closed On APPROVED

Authorised Officer Asst. Branch Manager Branch Manager

**SPECIMEN BOARD RESOLUTION FOR
SHARE INVESTMENT EXTERNAL RUPEE ACCOUNT**

To Seylan Bank PLC
Millennium Branch
90, Galle Road
Colombo 03
Sri Lanka

We a company incorporated / registered in
..... under the

(Country of Incorporation)

(Relevant Act)

and having its Registered Office at

..... hereby certify that (at a meeting of the Board of
Directors of the Company duly convened and held) on the

Day of year The following resolutions of the Company were duly adopted.

It is hereby resolved that the Seylan bank PLC (the “Bank”) be, and is hereby appointed Bankers of the Company and that the Company open and / or continue a Share Investment External Rupee Account (SIERA) in the name of the Company denominated in LKR and that the Bank be authorized, until any amending resolution to the contrary shall have been communicated to the Bank, to treat and consider the following account operating instructions:-

*

.....
.....
.....
.....
.....
.....

*(Insert the names of directors with signing powers and operating instructions as per company resolution)

As fully empowered to act and sign on behalf of the Company in all transactions with the Bank and agree to abide by the terms and conditions applicable.

We also undertake to furnish with all such documents and information as required by The Seylan Bank PLC in support of this resolution to open the SIERA account on behalf of our company on or before

.....
(Date)

Chairman / Director(s) / Secretary

Company Seal

Date:

..... Branch

Date

Business Account Name

[Text input box]

Business Account Number

[Digit input boxes]

APPLICANTS DETAILS

Name in full as in ID/Passport

Mr/Mrs/Miss/Dr./Rev.

[Text input box]

Name with initials - surname first

(Name to appear in correspondence)

[Digit input boxes]

If Married Maiden Name (Female)

[Text input box]

NIC/Passport /Driving licence Number



[Digit input boxes]

Place of Issue

[Text input box]

Expiry

[Digit input boxes]

Date of Issue

[Digit input boxes]

Date of Birth

[Digit input boxes]

Place of Birth

[Text input box]

Nationality

[Text input box]

Citizenship

Sri Lankan

Sri Lankan with foreign citizenship

Sri Lankan with dual citizenship

Foreign National

Permanent Address

[Text input box]

Mailing Address

[Text input box]

Postal code

[Digit input boxes]

Gender

Male

Female

Telephone Numbers

Home

[Digit input boxes]

Mobile

[Digit input boxes]

Office

[Digit input boxes]

Fax No

[Digit input boxes]

E-mail

[Text input box]

Occupation and Employer's Name & Address

[Text input box]

Professional Qualifications if any

[Text input box]

Name of Spouse. Surname with initials

[Digit input boxes]

Name and Address of

Spouse's Employer

[Text input box]

No. Of Children

[Digit input box]

I am not / I am a tax payer and my tax file number is

[Digit input boxes]

Purpose of opening the Account

[Text input box]

Monthly Income (LKR)

Less than 20,000

20,001 to 50,000

50,001 to 100,000

100,001 to 200,000

200,001 and above

Estimated Network

[Digit input boxes]

Applicants ownership of wealth

Residential property

Financial assets

and estimated value

Business premises

Investments

Motor vehicles

Others (Specify)

★ Copy of NIC / Passport / Driving license Attached

Seylan Bank PLC

ORIGINAL	
AMENDMENT	

BRANCH: ACCOUNT NO:.....

TITLE OF ACCOUNT:

FULL NAME:

DESIGNATION OF THE SIGNATORY:

* PLEASE PLACE THE SIGNATURE WITHIN THE CAGE

--

SPECIMEN SIGNATURE

OPERATING INSTRUCTIONS:

.....

AUTHORIZED BY: DATE:

BANK USE ONLY

SCANNED BY

MAINTAINED BY

AUTHORIZED BY

SIGNATURE

DATE

NUMBER OF SIGNATURE CARDS FOR THE A/C CARD NO:.....
OF

COMMENTS:

.....